



## Trillium Elementary School Council (TESC) meeting notes

January 18, 2023

7:00 p.m. – 9:00 p.m. in Trillium Library + virtual

School Representation	Parent Council	Members at Large
Paula McGuirk-Lemay (Principal) ✓ Trent Clarke (Vice-Principal & Teacher) ✓	Kate Woods (-Chair) ✓ Jen Roberts (Co-Secretary) x Kelly Connolley (Co-Secretary) x Michelle Hapuarachchi (Co-Treasurer) ✓ MP Baird (Co-Treasurer) x Jamie St. Onge (Community Rep)* ✓ Kevin Fowlow (Community Rep)* x	Ana-Livia Rodriguez ✓ VIRTUAL Andrew Ramsaran x Brenda MacLean ✓ Sabine Doebel-Atchison ✓ Leslie Scott ✓ VIRTUAL  <b>Student Reps:</b> Maeryn Joseph x Elsa Mayer x  <b>Non Members</b> Virtual: Meagan Cochrane In person: Payton Lamoureux

Meeting was called to order at 7:05pm.

1) Group photo

- No photo was taken.

2) Approval of Nov 16 minutes, and of Jan 18 agenda.

Motion: Approval of minutes as presented.  
 Kate Woods / Michelle Hapuarachchi  
 Carried

Motion: Approval of agenda as presented.  
 Sabine Doebel-Atchison / Kate Woods  
 Carried

3) Student Representative Report (Maeryn Joseph and Elsa Mayer)

- Students not present at the meeting.

4) Principal Report

- The Information session for Middle French Immersion will be held on Wednesday January 25 at 6:00 pm. The registration period for the MFI program runs from

Monday February 6th to Friday February 10th. All students entering Middle French Immersion have the same background in French which is 40 min a day for grades 1-3 and it is not necessary for you to speak French in order to enroll your child in the Immersion program.

- Parents/Guardians are asked to complete the Google Form by Friday February 10th to confirm the program choice for their child.
- Message was sent to all grade 3 parents at the following schools: Avalon, Dunning Foubert, Fallingbrook, Heritage, Maple Ridge, Trillium
- Information was sent to all Year 2 (SK) Kindergarten families regarding the program choice for grade 1, either Early French Immersion or English. The deadline to complete the Google Form is Friday, January 27.
- Trillium Kindergarten Information Night will be held on February 1 at 6:00 pm.
  - Let families with Kinder age children know
  - Advertise on TESC Facebook page
- PJ Walk for Ronald McDonald House - Students will walk 167 steps (the distance from Ronald McDonald House to CHEO; PJs because many of the children wear their PJs from the house to CHEO. Thursday, February 16; Students are asked to bring in a "McToonie" if possible.
  - Can a collection box be placed at the dance?
    - Council supports that
- PD day January 20: report card writing

#### 5) Vice-Principal Report

- Pizza days have been a huge success; looking forward to starting again next week
- Movie night was a huge success, next one March 31
- Intermediate volleyball tournaments coming up; girls January 19 and boys January 24
- Triple ball for juniors before the holidays and after the holidays. Games against other schools are coming up.
- Chess club is a huge success: so many students that it is grades 4 and 5 on one day and grades 6-8 on another
- Basketball is next for intermediate sports
- Upcoming PD Day Friday for report cards; report cards go home middle of February 15
- Spirit day January 27, PJ Day: student council came around to classes to promote it
- High school registration, information nights going on. Mrs. Ayotte/Mr. Romeo have been organizing school visits for some of our grade 8 students; course selections start at the beginning of February.

## 6) Teacher Report

- Teachers Wishlist items
  - Council doing fundraising
  - \$850 on the list
- Teacher startup funds deadline extended
  - extended to February 28
  - 38 teachers, EAs and ECAs

## 7) Financial Update (MH)

- Book Fair profits approximately \$1,200
- Movie night profits approximately \$50
- Purdy's fundraiser profits approximately \$900
- Pizza lunch profits approximately \$1,600
- In past years, hot lunches (twice a week) generated about \$8,000 to \$9,000 a year
- Discussion about use of PIP funding
  - Stipulation: outreach
  - Suggestions: year-end celebration, snacks at info nights, Valentines Dinner & Dance
- Discussion of transition to new treasurer.

## 8) OCASC report

- No meeting took place in December
- Volunteer needed to attend January meeting

## 9) Parent Concerns

- Questions from FB group
  - Picture day retakes have all been handed out
  - Lost and found photos have been emailed to parents, everything left will be donated
  - E-mail address for absence notifications to be set up
  - Threshold for outbreak
    - 15% of population absent (about 67 students and/or staff
    - During the two recent outbreaks 25% and 19% were missing
  - Protocol for picking students up early
    - Best if parents call ahead, just showing up will take longer
    - Parents/guardians have to come to the school
- Virtual attendees questions
  - Question regarding pizza lunch for new student starting after deadline

## 10) Chair Report

- Valentines Dance
  - Pizza and drinks, starting at 5 pm

- DJ has played from 5:45 to 7:45 pm in past years
- Backup date: March 3
- Check for possible cancellations fees
- High school students could possibly volunteer
- Glow sticks, pixy sticks, individual chip bags
- Photo booth in past years, props are not usable, was run by a volunteer
- 5 volunteers needed (set-up for food and raffle items, selling food, running cash, take down)
- Baskets
  - Home Hardware donated baskets last year, Michelle to ask for donation this year (18 baskets needed, one still in storage)
  - Themes to be determined and distributed (could be copied from last year)
  - Donations to be brought to school between January 30 and February 10
  - Volunteers needed during school hours in the activity room
  - One free ticket for each student
  - Teachers to wrap baskets (cellophane and ribbons provided by Council)
- Gift card raffle
  - Ticket to be sold at the dance (\$1/ticket)
  - Envelopes with business name and value taped to poster board

## 11) Fundraiser and Outreach Updates

### A) Purdy's

- \$950 from Christmas fundraiser
- Easter fundraiser starting in March

### Craft Show

- To late for a spring show
- Start planning for a Christmas show in Spring/Summer
- Additional possibilities for fundraising at the craft show: bake sale, raffle, donations instead of entrance fee, \$50/table
- Music, decorations, swag bags for the first 30 customers
- Leslie offered to organize, subcommittee needed as well

### B) Hot Lunches

- Survey had about 100 participants
  - People like pizza, current price point is where it should be
  - $\frac{2}{3}$  survey respondents said ability to change order week by week was not a factor or was a slight factor for them, so the 'chunk of weeks' orders are also working
- Profits on pizza lunches are about \$200/week (275 ordered)
  - Might be different with a different food item
- Pitas and subs are more complicated and only about a dozen kids signed up
- Discussion about Mazzola Catering and Lunch Lady

- Meals are \$6.20 to \$7.50 (\$0.30 kickback)
- Deliver items and will possibly bring staff member to distribute. Or will be “paid” parent - paid in either lunch for parent’s kids or \$18 a shift.
- Start looking into a second pizza day
  - Check school board stipulations regarding same place for two days

Motion: To adjourn the meeting.  
Kate Woods / Michelle Hapuarachchi  
Carried

The meeting was adjourned at 21:09 pm.

## **APPENDIX**

Appendix I: TESC meeting dates for 2022/2023 school year

- February 8, March 22, April 26, May 17th, June 21

Appendix II: Approved 2022-2023 TESC Funding

- Teacher Start-up: \$60/Educator (\$1800 max)
- Scientist in School: \$125/classroom (\$2500 max)
- Maker Space: \$1100
- Leaving Ceremony: \$244
- Water Bottles for Cross Country: \$583 (exact number to be confirmed)
- Book fair giveaways: \$332 (\*from Scholastic product rewards, not a dollar for dollar amount due to reward structure. See bookfair totals\*)